



## **Prescott Circus Theatre**

800 Pine St. #10 Oakland, CA 94601

510-967-0355 [www.prescottcircus.org](http://www.prescottcircus.org)

### **After-School Youth Program Educator - drafting**

We are hiring experienced individuals available in the afternoon hours with a passion for helping youth thrive through creative learning and self-expression. Program Educators have experience working with youth in different settings. They play a direct service role working in partnership with teaching artists at select Oakland public schools to deliver a comprehensive circus and theater arts, skill-based curriculum rooted in youth development and healing centered best practices.

<b>Position:</b>	Youth Program Educator
<b>Job Type:</b>	Non-exempt, at will, seasonal, hourly employee
<b>Compensation:</b>	\$35 - \$45 / hr, direct services with children, DOE; \$25/hr, meetings and prep
<b>Term:</b>	5- 9 months / seasonal. 7-18 hrs/week.
<b>Hiring Timeline:</b>	Hiring immediately. Positions open until filled

### **About Prescott Circus Theatre**

Prescott Circus Theatre (PCT) is a 37-year-old performing arts and youth development organization and one of the country's longest running social circus programs. We provide safe environments for Oakland youth to develop the confidence and skills to thrive on stage, in school, and in life. This is accomplished through no-cost, in depth, school and community based programs in partnership with professional artists, public schools, and other local organizations. After school programs take place 1 – 3 times weekly at select Oakland schools. Students work with teaching artists and educators to learn skills like juggling, acrobatics, stilt dancing, hip hop dance, create original shows, and perform for their school communities. PCT prioritizes partnerships with public schools where 60% or more of students qualify for free or reduced lunch. Over 90% of our students are children of color. We are currently working with six Oakland public schools, serving over 200 children, primarily in grades 3-5. [www.prescottcircus.org](http://www.prescottcircus.org)

### **About the Position**

Program Educators work in partnerships with teaching artist to co-create safe and structured environments to support students to flourish in a space of creativity and learning. The PE will play a leading role in overseeing and maintaining the day-to-day logistics of the program and be the primary liaison to the host site's leadership personnel including school principal, teachers, and overall afterschool program director. With the Teaching Artist, they facilitate opening and ending class rituals, transitions between activities, and support student success. Strong class management skills, teaching experience, and a background in the arts are highly preferred.

### **Schedule**

- January – May 2023. Possible summer work opportunities.
- Two – five afternoons per week, three-hour shifts & weekly staff meetings.
- Occasional weekends

### **Responsibilities**

- Be in alignment with and integrate PCT's mission, vision, culture and practices throughout one's work
- Providing leadership with the Resident Artists at each class session

- Engage students as a class, in small groups, and individually through structured activities and facilitated practice sessions
- Take attendance, management enrollment, and family communications with support from the Managing Director
- Oversee student safety including arrival and dismissal procedures
- Manage family communications and engagement
- Manage facility use for program sessions and equipment storage
- Manage field trip preparation: permission slips, family communications, and attending some events
- Remain in ongoing communication with Resident Artist(s) and Managing Director
- Attend staff meetings and training sessions
- Assist with occasional weekend events.

### **Qualifications**

- 2+ years' experience teaching youth in out-of-school time settings - including the ability to engage students and teach in less-structured environments
- Demonstrated experience and success working in multicultural settings, culturally responsive management and teaching rooted in equity
- Ability to communicate effectively and consistently with PCT staff, families, youth, and partners and in a timely manner through email, phone, and in person
- Ability to create lessons and assist with program planning is a plus
- Multilingual, people of color and LGBTQ+ candidates are encouraged to apply

### **How To Apply**

You may apply in the following different ways:

- 1) Send a letter of interest and resume to:  
David Hunt, Executive / Artistic Director.  
Email: [dhunt@prescottcircus.org](mailto:dhunt@prescottcircus.org), subject line: Program Educator  
Or  
Mail: Prescott Circus Theatre, 800 Pine St. #10, Oakland, CA 94607
- 2) Send a video (10 +/-minutes), introducing yourself, reasons for your interest in the position, applicable past experience, and examples of your qualifications.
- 3) Schedule a Zoom interview by emailing [dhunt@prescottcircus.org](mailto:dhunt@prescottcircus.org) or calling 510-967-0355

**Questions? David Hunt: 510-967-0355 or [dhunt@prescottcircus.org](mailto:dhunt@prescottcircus.org)**

### **Upon Hire must be able to provide**

- Proof of eligibility to work in the U.S.
- Fingerprint clearance
- TB Test clearance and Immunizations
- First Aid and CPR certified (can complete or renew upon hire)

### **Equal Opportunity Employer**

Prescott Circus Theatre values a diverse workplace and is an equal opportunity employer. We strongly encourage applicants from women, BIPOC, LGBTQ+ individuals, people with disabilities, and members of ethnic minorities to apply. Applicants will not be discriminated against because of race, color, creed, sex, sexual orientation, gender identity or expression, age, religion, national origin, citizenship status, disability, ancestry, marital status, veteran status, medical condition or any protected category prohibited by local, state or federal laws. We will consider employment for qualified applicants with arrest and conviction records.

We know that great candidates can bring skills to our students that we haven't thought of just yet, and who won't fit everything we've described above. If this is you, don't hesitate to apply. Tell us what unique contributions you can offer.